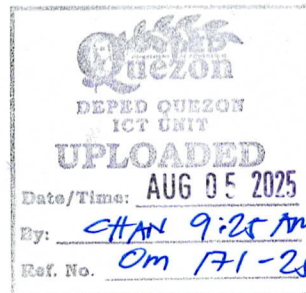




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



4 August 2025

OFFICE MEMORANDUM

OM No. 171, s. 2025

CORRIGENDUM ADDENDUM TO OM NO. 157, S. 2025
FINALIZATION WORKSHOP: FY 2026 DIVISION AIP, FINANCIAL PLAN,
AND MDP (SDO PROPER)

To: Assistant Schools Division Superintendents
Division Chiefs – CID & SGOD
PAP Proponents
All Others Concerned

In reference to **Office Memorandum No. 157, s. 2025**, titled "*Finalization Workshop: FY 2026 Division AIP, Financial Plan, and MDP (SDO Proper)*", this **Corrigendum and Addendum** is issued to reflect the following changes and additional information:

- Due to scheduling conflicts with other equally important official engagements, the **list of target participants** (*Annex A*) is hereby revised.
- The venue, accommodation, and meals for the duration of the activity shall be provided by M.I. Sevilla's Farm & Resort.

All participants are reminded to bring necessary reference documents, laptops, and planning templates.

For guidance and strict compliance.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Budcap08042025

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DETAILED LIST OF PARTICIPANTS

Annex A

No.	Name of Participant
1.	ROMMEL C. BAUTISTA
2.	JOEPI F. FALQUEZA
3.	LORENA S. WALANGSUMBAT
4.	ROSELYN O. GOLFO
5.	REXCIA MARIA B. BALDEO
6.	WILBERT B. PORTEZA
7.	EDMUNDO MARIN JR.
8.	CATHERINE A. PUREZA
9.	MARIA DOLORES ATIENZA
10.	WENNIE O GAELA
11.	SHIELA JAVEN
12.	HILARIONA E. CORONADO
13.	GEORGE D. AGUILA
14.	CARMELA EZCEL A. OROGO
15.	WALTER F. GALAROSA
16.	AKIMI THERESE M. ASANO
17.	JEE ANN O. BORINES
18.	RAQUEL P. MARCUAP
19.	JUANITO A. MERLE
20.	SHERELYN O. PARDILLA

No.	Name of Participant
21.	MARIA BERNADIT M. TUPAS
22.	MICHELLE G. DUMA
23.	DANIEL JR. I. HUTAMARES
24.	MARIE ANTOINETTE A. TESALONA
25.	MARK ANGELO M. TIUSAN
26.	REGINA V. MARINO
27.	PAUL CLIFFORD N. MARQUEZ
28.	ARVIN P. REPASO
29.	THERESE O. PARDO
30.	CRISTELL MAE DIANNE M. SUANTE
31.	DONNALYN L. FAJARDA
32.	BRANDON M. DE MESA
33.	ALEGRIA O. MEDENILLA
34.	JEWEL LEE J. DEPUYO
35.	MARIA RAFAELA MIGUELA A. JIMENEZ
36.	LAYLA ANNA B. MAGTANGOB
37.	CHRISTINE A. ALVISO
38.	RODELIO M. ESMERNA, JR.
39.	JAN CARLO S. REYES

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Annex A

No.	Name of Participant
40.	RIZA O. MENDOZA
41.	CINDY P. PEREZ
42.	CONNIE T. ABULENCIA
43.	ETHEL ROSE E. BELE
44.	MICHELLE P. DE MESA
45.	RAYMOND Q. NIEVA
46.	MARIA DYLIN G. GARCIA
47.	JAIME F. ZARA JR.
48.	MA. LOURDES C. CABANAG
49.	JESSICA C. MENDOZA
50.	ROE MARK M. ESMERNA
51.	MARIBETH D. FRAGATA
52.	GIAN CARLO O. PARDILLA
53.	TERESITA M. ABELLA
54.	JOSE MACARIO ERNIE V. PATINO
55.	HEIDE H. GABRIEL
56.	HAZEL ANN S. CAMO
57.	LEAH A. PEREZ
58.	JACKQUELINE D. NUYDA
59.	LORELYN M. LADIANA
60.	PENELOPE ANN A. VILLAFLORES
61.	MHARGENE V. BUHAY

No.	Name of Participant
62.	FRANK FREDERICK R. LAURORA
63.	CARMEN H. MACATUGOB
64.	YANA DENESE G. ABCEDE
65.	ELEANOR VALENCIA
66.	MICHAELA MAE H. FORMALEJO
67.	EDWIN P. FORMALEJO
68.	JAYSON P. ALCALA

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PROGRAM OF ACTIVITIES & VENUE

DAY 1 – Validation and Alignment of PPAs

Theme: Ensuring Strategic Alignment and Policy Compliance
August 6, 2025, M.I. Sevilla's Farm & Resort – Stellar Hall

Time	Activity/PPA	Responsible Unit/Person
8:00 – 8:30 AM	Arrival, Registration, and Opening Rites	TWG
8:30 – 9:00	Opening Remarks	SDS ROMMEL C. BAUTISTA
Workshop 1: Presentation of FY 2026 PPA's & Finalization		
9:00 – 10:00	PROJECT SALUTE	MARIA DOLORES ATIENZA
10:00 – 10:15	PROJECT HATID KARUNUNGAN/PROJECT RELIEF	GEORGE AGUILA
10:15 – 10:30	Health Break	-
10:30 – 10:45	PROJECT ARCHIVES	AKIMI THERESE ASANO
10:45 – 11:00	PROJECTS PACSVAL	SHIELA JAVEN
11:00 – 12:00	PROJECT RECON/PROJECT ONBOARDING	WENNIE GAELA
12:00 – 1:00 PM	Health Break	
1:00 – 1:15	PROJECT ASSIST	WILBERT PORTEZA
1:15 – 1:30	PROJECT PROLIFIC	REXCIA MARIA BALDEO
1:30 – 1:45	PROJECT 3EASE	EDMUNDO MARIN, JR.
1:45 – 2:00	PROJECT ILAW	FRANK FREDERICK LAURORA
2:00 – 2:15	PROJECT SPARK	JEE-ANN BORINES
		CARMELA EZCEL OROGO
2:15 – 3:15	PROJECT SHINE/PROJECT BLAZE	WALTER GALAROSA
		MARIA DYLIN GARCIA

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Time	Activity/PPA	Responsible Unit/Person
		RACQUEL MARCUAP/MARIA LOUDES CABANAG
3:15 – 3:30	Health Break	-
3:30 – 4:00	PROJECT LINK	MARIE ANTOINETTE TESALONA
4:00 – 4:15	PROJECT PUGAD	GAD FOCAL POINT SYSTEM (GFPS)
4:15 – 4:30	PROJECT GABAY	COMMITTEE ON PROGRAMS FOR SENIOR CITIZEN & PWD
4:30 – 4:45	PROJECT LIGHTS	MICHELLE DUMA
4:30 – 5:00	Day 1 Synthesis and Announcements	TWG

DAY 2 – Continuation of Day 1, PPA Refinement & Team Building

Theme: Fostering Collaboration for Effective Plan Execution
August 7, 2025, WillieMac Beach Resort

Time	Activity/PPA	Responsible Unit/Person
8:00 – 8:30 AM	Recap of Day 1 and Overview of Day 2	Sherelyn O. Pardilla

CONTINUATION of Workshop 1: Presentation of FY 2026 PPA's & Finalization

8:30 – 8:45	PROJECT I-SEARCH U	MARIA BERNADIT TUPAS
		MARK ANGELO TIUSAN
8:45 – 9:00	PROJECT ALAB	HAZEL CAMO
9:00 – 9:15	PROJECT TRAIN	REGINA MARINO
9:15 – 9:30	PROJECT CREM	DANIEL HUTAMARES
9:30 – 9:45	PROJECT SERVE	PAL CLIFFORD MARQUEZ
		RAUL AGARAN
9:45 – 10:00	PROJECT SIPAG	

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Time	Activity/PPA	Responsible Unit/Person
Workshop 2: PPA Refinement		
10:00 – 10:15	Health Break	
10:30 – 12:00	Alignment & Finalization	Catherine Pureza/ Sherelyn Pardilla/ Hilariona Coronado/ Michelle Duma
12:00 – 1:00 PM	Health Break	

Afternoon Session – Strategic Team Building: Strengthening Inter-Unit Collaboration

Theme: “One Vision, One Plan, One Team”

Time	Activity	Facilitator / Unit
1:00 – 4:00	Orientation: “Why We Build Together – The Human Side of Planning & Coordination”	TWG
	Activity 1: Puzzle of Alignment.	
3:00 – 3:15	Health Break	
	Activity 2: “Bridge to Execution” Challenge	
4:00 – 4:30	Reflection: Shared Learnings and Commitments to Coordination	SDS ROMMEL C. BAUTISTA, CESO V
4:30 – 5:00	Informal Networking / Photo Opportunity	All Participants

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DAY 3 – Consolidation and Finalization

Theme: Finalizing the Roadmap for FY 2026

August 8, 2025, WillieMac Beach Resort

Time	Activity	Responsible Unit/Person
8:00 – 8:30	Recap of Day 2 / Overview of Finalization Tasks	Michelle Duma
8:30 – 10:00	Integration of Finalized PPAs into PMIS Template	PMIS Focal per functional Division
10:00 – 10:15 AM	Health Break	-
10:15 – 12:00	Finalization of Financial Plan and MDP	CATHERINE A. PUREZA
12:00 – 1:00	Health Break	-
1:00 – 2:30	Presentation of Consolidated AIP, Financial Plan, and MDP	All Offices
2:30 – 3:30	Management Feedback / Quality Assurance Review	SDS / ASDS / Panel
3:30 – 3:45	Health Break	
3:45 – 4:30	Distribution of Certificates / Evaluation	TWG
4:30 – 5:00	Closing Remarks and Commitment Setting	SDS

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